Payments & Accounting

1 What do I do if I receive a payment from the past tenant after turning over an account to collections?

If you receive a check, send it directly to Hunter Warfield at 4620 Woodland Corporate Blvd, Tampa, FL 33614 for them to process. Even though the check has been made out to you, they are able to process it as they have ownership of the account placed with their office.

If you agree to accept a payment, it is recommended you do not discuss any future arrangements with the consumer. It is important to notify Hunter Warfield Client Services once a payment is accepted to ensure compliance with Fair Credit Reporting Act (FCRA) and Fair Debt Collection Practices Act (FDCPA) guidelines. In your correspondence, include the name of the consumer, amount being paid, type of payment, date received, and updated balance. Hunter Warfield Client Services can be reached at (866) 494-9902 and clientservices@hunterwarfield.com.

2 When do I receive funds for collections paid?

Remittance checks for all payment activity during the previous calendar month are sent out between the 18th-20th of each month, net of collection, transaction fees, and court costs, if any, along with an itemized statement. If Hunter Warfield has not received any payment activity during the month, a statement will not be generated.

Please click here for instructions on receipting payments from collections into Appfolio.

3 Who do I contact with questions about an invoice, statement, or check I received?

Contact Hunter Warfield Client Services at (866) 494-9902 and clientservices@hunterwarfield.com.